



## JEFFERSON TOWNSHIP LIONS CLUB

### BANQUET HALL LEASE AGREEMENT

This lease agreement made on \_\_\_\_\_ between the Lions Club of Jefferson Township, Inc., herein known as the Lessor, and \_\_\_\_\_, herein known as the lessee, is made under the conditions set forth below:

**LEASE IS FOR:**

**TERM OF LEASE:**

- Private Individual
- Commercial
- Non-Profit Organization
- Fundraiser/Benefit
- Bereavement

- Single Date
- Multiple Dates

**FACILITIES TO BE LEASED:**

- Building Only
- Building & Grounds

- Grounds Only
- Kitchen Facility (Caterers see pg. 2)

**CONSIDERATION: MADE PAYABLE TO "JEFFERSON TOWNSHIP LIONS CLUB"**

	DATE PAYMENT RECEIVED	DATE DEPOSIT RETURNED
Security Deposit: minimum. \$100		
Standard Rental Summer: 4/1-9/30    \$225 Winter: 10/1 - 3/31    \$250		
Kitchen Fee        \$50		
Extended Hour Fee    \$50 (S), \$100 (W)		
Fundraisers: \$100 standard donation		
Donation		
No Charge (explain)		

## CONDITIONS

The Lessee also agrees to the following conditions of the lease:

1. Deposits will be returned to the Lessee upon inspection by the Lessor to his/her satisfaction that the premises and equipment have not been damaged, stolen or otherwise mutilated. The Lessee shall be responsible for any damages, theft or vandalism in excess of the deposit amount paid.
2. It is the responsibility of the Lessee to clean all debris and vacuum all carpeted areas. **All trash must be removed** from the premises or deposit may be forfeited.
3. Decorations, streamers, etc. may not be attached to the ceilings or walls by tape, wire or tacks. They should be floated with helium balloons or tabletop pieces can be used. The **use of confetti/mylar cutouts is prohibited** or deposit will be forfeited.
4. The Lessee will not hold the Lessor liable for missing, lost or stolen articles of the Lessee.
5. Kitchen facilities include stove, microwave and refrigerator ONLY! Pots, pans, dishes, utensils, electric coffee makers and deep fryers are **not included**.
6. Kitchen use by a caterer must be accompanied by a current Certificate of Insurance.
7. Lessee will follow startup and shutdown procedures posted in kitchen.

LESSEE: I have read said agreement between me and the Lions Club of Jefferson Township, Inc. and fully understand the stipulations mentioned therein. The Lions Club does not provide liability insurance for the protection of individuals, groups, organizations, businesses, spectators or others who attend this event.

NAME

ADDRESS

DATE

LESSOR: Lions Cub of Jefferson Township, Inc.

HALL MANAGER \_\_\_\_\_ DATE

CONTACT: GAYLE PADFIELD  
432 CORTEZ RD.

JEFFERSON TOWNSHIP PA 18436

570-878-9184, 570-689-9819